



 SOUTHERN LEYTE STATE UNIVERSITY		REQUEST FOR QUOTATION FORM & NOTICE GOODS & SERVICES
Office/Campus:	OFFICE OF THE PRESIDENT	
Address/Contact Details:	San Roque, Sogod, Southern Leyte	

RFQ No.

2025-09-0468

Date:

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery on the specified date and time upon receipt of the approved Purchase Order (PO).

PR No. 2025-09-0347

Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
PRAISE AWARDS September 29, 2025 (1 LOT) with Set-Up						
1	410	pax	Snacks (Afternoon)	150.00		
			Pancit Bihon			
			Sliced Bread			
			Lumpia Shanghai			
			Fried Chicken			
			Chips			
			Mani			
			Free flowing water			
			Free flowing juice (honey lemon)			
			10-1.5 softdrinks			
			TOTAL	61,500.00		
Delivery Term						
Payment Term					If payment for deposit, please provide bank details:	

Very truly yours,

PRICES IN THE ABOVE OFFER ARE

CERTIFIED TRUE AND CORRECT:

CHRISTINE ALMA MAE M. DAGUPLO

BAC Chairperson

Authorized Company

Representative

(Signature over Printed Name)

JELYNE L. LORA

Canvasser

Company Name

Address

Tel. Nos.

T.I.N

IMPORTANT:

- Prices must be written clearly.
- If offering a substitute/equivalent, specify the brand and make.
- RFQ should be sealed.